March 16, 2008

Dear

As Chairperson of the Oratorical Festival for the Church of the Holy Resurrection, I want you to know that your participation in the Festival is something that you should be proud of.

In recognition of this, I have already sent a copy of the enclosed letter to your school so that it may be entered in your permanent school record.

Congratulations for a job well done and we look forward to having you participate in next year's Festival.

Very truly yours,

Oratorical Festival Chairperson