

2015-2016 ORDER FORM



**GREEK ORTHODOX
ARCHDIOCESE OF AMERICA**

DEPARTMENT OF RELIGIOUS EDUCATION
50 GODDARD AVE., BROOKLINE, MA 02445

Date _____

Account # _____

Order Type: Church Church School Personal Bookstore

BILL TO:

ORGANIZATION AND JURISDICTION

ADDRESS

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OPTIONAL:

To help us update our mailing list, please provide contact information for the parish Religious Education Supervisor:

NAME

HOME ADDRESS

CITY STATE ZIP

E-MAIL

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ATTENTION

When making payments, include account # and invoice # on checks to ensure proper credit. Mail payment to the above address.

CATALOG #	QTY	PAGE #	DESCRIPTION	PRICE	COST

For additional ordering space, please use the back of this form.

Subtotal \$ _____
 Subtotal from p. 2 \$ _____
(back)
GRAND SUBTOTAL \$ _____

- Please see reverse for details on payment, shipping & handling, and Department policy.
- Prices and shipping & handling charges subject to change without notice.

For questions about shipping & handling charges, please call (800) 566-1088.



CATALOG #	QTY	PAGE #	DESCRIPTION	PRICE	COST

Page 2 subtotal \$ _____
(carry to front side)

SHIPPING/HANDLING INFORMATION

- The Department ships via UPS Commercial, UPS Residential, and USPS Media Mail.
- Please call (800) 566-1088 to discuss shipping options with a representative.
- Prices subject to change without notice.
- Shipping/handling charges cannot be discounted.
- Western U.S. shipments may be subject to additional S/H charges.
- Canadian/foreign charges will be determined individually. Minimum charge 15%.

DEPARTMENT POLICIES

- Personal orders must include payment.
- We are unable to accept returns or grant refunds.
- Credit balances are applied to future orders.
- We do not handle consignments.
- Prices are subject to change without notice.

PAYMENTS

- Make checks payable to:
Department of Religious Education
- Please write account number and invoice number on check.
- Canadian and other foreign accounts must be paid in U.S. dollars. Please no Canadian postal money orders.